

BATH COMMUNITY SCHOOLS

Board of Education – Annual Business Meeting

Dr. Therese M. Peterson Lecture Hall
Bath High School

Monday, July 24, 2023
6:30 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order by President, Ann Chaffee at 6:32 p.m.

II. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann, Mr. Ken Krapohl, Ms. Jennifer Smith, and Mr. Dean Sweet, Jr.
Declare quorum.

Members absent: Mr. Josh Mendoza

Student Representative: Ms. Jordyn Lira

Staff present: Mr. Paul Hartsig, Ms. Jeannine Brown, Mr. Jon Pechette, Ms. Caroline Cook and Ms. Shannon Proctor

III. APPROVAL OF THE AGENDA

“Motion to approve the agenda of the Annual Business Board of Education meeting being held on today’s date, Monday, July 24, 2023, as presented.”

Moved by Bachelor, Seconded by Krapohl. Vote: 6-0. Motion Passed.

IV. SETTING OF DATES, TIMES, AND PLACES OF REGULAR MEETINGS

Recommendation: “Motion to set the fourth Monday of each month as the date for its Regular Board Meeting (*with the exception of December 11, 2023, March 18, 2024 & May 20, 2024*) for the 2023/24 fiscal year with the start time set at 6:30 p.m. and the location to be the Dr. Therese M. Peterson Lecture Hall, Bath High School, which is located at 6175 E. Clark Road, Bath, Michigan.”

The board meeting schedule for the 2023/24 school year will be as follows:

*July 24, 2023 Annual
Business Meeting*

August 28, 2023

September 25, 2023

October 23, 2023

November 27, 2023

December 11, 2023

*January 22, 2024 Annual
Organizational Meeting*

February 26, 2024

March 18, 2024

April 22, 2024

May 20, 2024

June 24, 2024

Moved by Bachelor, Seconded by Halfmann. AYE: Bachelor, Halfmann, Krapohl
Smith, Sweet, Chaffee. ABSENT: Mendoza. NAY: None. Vote: 6-0. Motion passed.

V. DESIGNATING DEPOSITORIES

“Motion to authorize the following agencies as depositories for the 2023/24 fiscal year or until such time that the Board of Education deems it appropriate to change depository agencies. The depository agencies are: Fifth Third Bank and Michigan Liquid Asset Fund (MILAF).”

Moved by Sweet, Seconded by Smith. AYE: Halfmann, Krapohl, Smith, Sweet, Bachelor, Chaffee. ABSENT: Mendoza. NAY: None. Vote: 6-0. Motion passed.

VI. INVESTMENT AUTHORIZATION

“Motion to authorize the Superintendent or his designee to invest monies during the 2023/24 fiscal year on behalf of the school district with Michigan Liquid Asset Fund (MILAF).”

Moved by Krapohl, Seconded by Bachelor AYE: Krapohl, Smith, Sweet, Bachelor, Halfmann, and Chaffee. ABSENT Mendoza, NAY: None. Vote: 6-0. Motion passed.

VII. DESIGNATION OF AUTHORIZED SIGNATURES

“Motion to authorize the Board Treasurer, Board President, and Superintendent to sign checks and withdrawal slips for the following funds: all General Operating, Food Service, Trust and Agency, Debt Retirement, and Building and Site Fund accounts, as recommended by the administration and the auditors.”

Moved by Sweet, Seconded by Krapohl. AYE: Sweet, Bachelor, Halfmann, Krapohl, Smith, Chaffee. ABSENT: Mendoza. NAY: None. Vote: 6-0. Motion passed.

VIII. DESIGNATION OF PERSON FOR POSTING PUBLIC NOTICES OF MEETINGS

“Motion to designate the Superintendent’s Executive Assistant or her designee for the posting of the public notices of meetings.”

Moved by Sweet, Seconded by Bachelor. AYE: Bachelor, Halfmann, Krapohl, Smith, Sweet, Chaffee. ABSENT: Mendoza NAY: None. Vote: 6-0. Motion passed.

IX. APPROVAL OF ANNUAL RETAINER CONTRACTS

X. **“Motion that the Bath Community Schools Board of Education reaffirm and retain the services of the law firm, Thrun Law Firm P.C., for the fiscal year beginning July 1, 2023 and ending June 30, 2024, for matters concerning bond issues, elections, and other specialized services where deemed appropriate and that the Superintendent or his designee be authorized to utilize legal counsel as deemed appropriate.”**

Moved by Sweet, Seconded by Krapohl. AYE: Halfmann, Krapohl, Smith, Sweet, Bachelor, Chaffee. ABSENT: Mendoza. NAY: None. Vote: 6-0. Motion passed.

XI. REPORTS

a. Board of Education

i. Secretary Report – Correspondence
None

ii. Extra-Curricular Committee

Did not meet.

iii. Finance Committee

Ms. Cook shared they discussed the School Bond Loan and athletics.

iv. Personnel Committee

Did not meet.

v. Policy Committee

Did not meet

vi. Building and Grounds Committee

Mr. Bachelor shared they reviewed museum plans with the museum committee and athletic boosters brought up concerns regarding facilities being neglected. The committee also checked out the high school student store.

b. Superintendent

Mr. Hartsig shared the auditors have been in to finish the 2022 -2023 audit. He was happy to share that all school districts in Michigan are able to provide breakfast and lunch to all families this school year. Finally he discussed some technology updates and that the district was returning to pay to participate for the 2023 -2024 school year.

c. Student

Ms. Jordyn Lira shared that freshman boot camp will be August 15th. She also gave a brief update on sports and band camp.

XII. CONSENT AGENDA

The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.

- a. Minutes of Public Hearing of June 26, 2023
- b. Minutes of Regular Meeting of June 26, 2023
- c. General Fund bills payable in the amount of \$409,844.62
- d. General Fund EFT transfers in the amount of \$198,105.25
- e. Building & Site Fund bills payable in the amount of \$7,420.00

“Motion to adopt the consent agenda as presented.”

Moved by, Sweet Seconded by Bachelor. AYE: Smith, Sweet, Bachelor, Halfmann. Krapohl, Chaffee. ABSENT Mendoza. NAY: None. Vote: 6-0. Motion passed.

XIII. PUBLIC COMMENT – Agenda items only

None.

XIV. ACTION ITEMS

a. Business

i. Adopt Resolution Authorizing Repayment to the Michigan School Bond Loan Fund

“Motion that the Bath Community Schools Board of Education adopt the certified resolution authorizing repayment to the Michigan School Bond Loan fund to meet principal and interest requirements on its debt obligations for the 2023/24 fiscal year, as presented.”

Moved by Sweet, Seconded by Bachelor. AYE: Sweet, Bachelor, Halfmann, Krapohl, Smith, Chaffee. ABSENT: Mendoza. NAY: None. Vote: 6-0. Motion passed.

ii. Reopening Schools of Choice for the 2023-2024 School Year

Background: Due to multiple families reaching out after the Schools of Choice window closing and speaking with our auditors, it has been recommended to reopen with School Board Approval.

“Motion to approve the reopening of the 2023-2024 Schools of Choice window, as presented.”

Moved by Bachelor, Seconded by Krapohl. AYE: Bachelor, Halfmann, Krapohl, Smith, Sweet, Chaffee. ABSENT: Mendoza. NAY: None. VOTE: 6-0. Motion passed.

iii. Proposed High School Elective Additions

Background: LEADERSHIP 101 This is a service leadership based class so there is not a preset curriculum for the entirety of the course. The students learn leadership lessons (using Covey's *The 7 Habits of Highly Effective Teens*) and apply leadership skills to service based projects they develop in small groups (using the Action Plan). Here are the links for the curriculum for The 7 Habits lessons and the Action Plan:

LIFETIME MATHEMATICAL DATA (Data Science Class) I am attending the training (in Grand Rapids, July 23-28) for this course to bring it to Bath HS this fall. This is what we have so far for the course, but it is subject to change, once I attend the training. Matt Stephens will be teaching the course for the 2023-24 school year. MDE is in the process of approving this course to be an alternative to Algebra 2 graduation requirement.

OFFICIATING This is a MHSAA aligned semester course and uses MHSAA approved curriculum.

OUTDOOR ADVENTURE CLASS This is an outdoor physical education course designed to get students active in outdoor activities.

“Motion to approve the proposed High School Elective Addition, as presented.”

Moved by Bachelor, Seconded by Halfmann. AYE: Halfmann, Krapohl, Smith, Sweet, Bachelor, Chaffee. ABSENT: Mendoza. NAY: None. VOTE: 6-0. Motion passed.

iv. Proposed Middle School Math Curriculum

Background: The Middle School would like to adopt Into Math published by Houghton Mifflin Harcourt for the 2023-2024 school year.

The middle school math team reviewed a number of curriculums the last two years, piloting Into Math the second semester of the 2022-2023 school year. The tiered program provides support for learners at various levels (above and below grade level), as well as multiple formative assessments to monitor student understanding throughout each unit.

Into Math supports a growth mindset to encourage positive math thinkers, as well as Social Emotional Learning needs. Students are able to monitor personal growth and set goals based on feedback and performance.

A Spanish version is available for our ELL population.

Professional development will be provided for instructors before and during implementation.

“Motion to approve the Middle School Math Curriculum, as presented.”

Moved by Halfmann, Seconded by Bachelor. AYE: Krapohl, Smith, Sweet, Bachelor, Halfmann, Chaffee. ABSENT: Mendoza. NAY: None. VOTE: 6-0. Motion passed.

v. Sale Parameter Revision

Background: Each of the bids failed to conform to the parameters set by this Board in its April 24, 2023 Bond authorizing resolution; therefore, this Board desires to amend its bond parameters in order to award to the lowest interest cost bid received.

“Motion to amend its bond parameters in order to award to the lowest interest cost bid received, as presented.”

Moved by Krapohl, Seconded by Smith. AYE: Krapohl, Smith, Sweet, Bachelor, Halfmann, Chaffee. ABSENT: Mendoza. NAY: None. VOTE: 6-0. Motion passed.

vi. Series 4 Bond Renewal

Background: This is the fourth and final series of the Bond that the taxpayers voted in favor of on May 2, 2017.

“Motion to approve the series 4 Bond Renewal from Horizon Bank, as presented.”

Moved by Krapohl, Seconded by Sweet. AYE: Smith, Sweet, Bachelor, Halfmann, Krapohl, Chaffee. ABSENT Mendoza. NAY: None. VOTE: 6-0. Motion passed.

b. Personnel

vii. Approve the hiring of Ms. Brooke Helms as a Middle School Social Studies Teacher for 2023-24 school year.

“Motion to approve the hiring of Ms. Brooke Helms as a Middle School Teacher for the 2023-24 school year at 1.0 FTE, as presented.”

Moved by Krapohl, Seconded by Sweet. AYE: Smith, Sweet, Bachelor, Halfmann, Krapohl, Chaffee. ABSENT Mendoza. NAY: None. VOTE: 6-0. Motion passed.

XV. COMMENTS FROM THE AUDIENCE

Ms. Christine McCallister shared ideas that other districts use to raise money for their athletic department.

XVI. COMMENTS FROM THE BOARD

Ms. Chaffee reminded the board that August 22, would be the first workshop for the superintendent search. Mr. Krapohl shared July 1 was the first day for Mr. Koenigsknecht as our C.C.R.E.S.A. Superintendent. Mr. Bachelor welcomed the new staff to the district.

XVII. *ADJOURNMENT*

“Motion to adjourn 7:48 p.m.”

Moved by Krapohl, Seconded by Sweet. AYE: Sweet, Bachelor, Halfmann, Krapohl, Smith, Chaffee. ABSENT: Mendoza NAY: None. Vote: 6-0. Motion passed.

Respectfully submitted,

Stephanie Halfmann, Secretary

Shannon Proctor, Recording Secretary